

Yealink EXP50 Quick Reference – Programming Buttons

How to Program a Button

1. **Press & Hold** the button you want to program.
 2. **Select Key Type** (Speed Dial, BLF, etc.) using navigation keys → press **OK**.
 3. **Enter Details** (number, extension, or label).
 4. Press **Save**.
 5. Test the button.
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Common Button Types

Key Type	What It Does	Example	When to Use
Speed Dial	Calls a saved number instantly.	Enter 5551234 , label it "Office."	Frequently dialed numbers.
BLF (Busy Lamp Field)	Monitors an extension's status (Idle, Ringing, Busy).	Enter 102 , label it "John."	See if coworkers are free before calling or transferring.
Transfer	Transfers a call directly to a saved number.	Enter 103 , label it "Support."	Quickly send callers to support.

Key Type	What It Does	Example	When to Use
Call Forward	Forwards all calls to another number when pressed.	Enter 5556789 , label it "Mobile."	Forward calls when away from desk.
Line	Adds another phone line or account to your phone.	Select Line 2 .	Use multiple lines/accounts.

Quick Tips

- Use the **arrow keys** to switch between EXP50 pages if you run out of buttons.
- To **edit or change** a button → hold it down again.
- Labels help you remember what each key does – keep them short (e.g., "HR," "Mgr," "VM").
- BLF keys light up to show real-time status:
 -  Green = Available
 -  Red = On a call
 -  Flashing = Ringing

 Now you can program, label, and use your EXP50 like a pro!